

COMMITTEE ACTION TRACKER

ACTIONS: 1 December 2021

ACTION	OUTCOME	LEAD OFFICER
1. Publicity of fraud cases for deterrent purposes.	Completed. The City Council's Fraud Team appeared on a BBC television programme, explaining one of their completed cases (BBC, 02.02.2022) https://www.bbc.co.uk/programmes/m00142vi	David Hughes / Andy Hyatt
2. The Committee to receive more information about staff career trajectories, skills mapping of the existing workforce, robustness of recruitment processes, pay gaps. Information to be provided by grade and by function. Staff Remuneration report (01.12.21) deferred	In progress. The Committee deferred the Staff Remuneration report to its February meeting, with additional information to be supplied	Lee Witham / Neale Hunter-Rowe / Antony Berge

ACTIONS: 29 September 2021

ACTION	OUTCOME	LEAD OFFICER
1. The Committee repeated a query from a prior meeting concerning how risk scores were calculated and again requested if guidance could be provided regarding their meaning in context	In progress	All

ACTIONS: 14 July 2021

ACTION	OUTCOME	LEAD OFFICER
1. The Committee to receive an update on the Capital Programme	In progress	Gerald Almeroth Debbie Jackson
2. The Committee to receive details on the WESTMINSTER BUILDS brand	In progress	Debbie Jackson
3. The Committee to receive an update at its next meeting and also to refer its concerns about the reporting, compliance	Completed. The Committee received a verbal update at its meeting of 29 September 2021.	Moira Mackie/ Artemis Kassi

and governance in schools (especially with reference to mental health policies) to the Business and Children's Policy and Scrutiny Committee for further investigation.	This followed review by the Business and Children's P&S Committee at its meeting on 6 October 2021.	
4. The Committee to receive details about social value in procurement, including a definition of social value	In progress	Sarah Warman

ACTIONS: 17 June 2021

ACTION	OUTCOME	LEAD OFFICER
PERFORMANCE YEAR END REPORT		
1. The Committee to receive details on the further mitigating actions required and activities beyond 'monitoring' concerning the demand for care homes risk	In progress	Bernie Flaherty Paul Wilmette Manisha Patel
2. The Committee to receive details on the further mitigating actions required beyond 'monitoring' concerning the looked after children risk	In progress	Sarah Newman Dayana Kerton
3. Recirculate the ISOS report	Completed. This was submitted to the Committee on 2 December 2020. Recirculated.	Artemis Kassi
4. The Committee to receive details about the Fire Safety Bill and whether the Fire Safety Bill risk includes the new Home Office proposals and 15 pieces of secondary legislation in this area	Completed. The risk covered in the Year End Performance report relates to compliance with the requirements of the Draft Building Safety Bill. The Fire Safety Bill is a separate piece of legislation	Debbie Jackson Ian Clarke
5. The Committee to receive information about whether the Council intends to move to BS9997, the new fire safety standard	Completed. Officers advised that the Building Safety Bill (BSB) would have much greater significance to the Council moving forward. Briefing Note to be circulated to the Committee. Officers also advised that BS9997 had been in place since 2019 and is the British Standard dealing with Fire Risk Management Systems. This is guidance for property owners to risk manage fire safety and did not necessarily demonstrate compliance with existing and proposed fire safety legislation.	Debbie Jackson Ian Clarke
6. The Committee reports to include targets on all KPI tables in the front section of the report for consistency	In progress. S&I to implement this for next quarter's report.	Pedro Wrobel Annelie Drabu/Sophie Shore
REVENUE AND CAPITAL OUTTURN STRATEGY MID-YEAR REVIEW		

1. The Committee to receive an update relating to fraud	In progress	Gerald Almeroth Jake Bacchus David Hughes Andy Hyatt
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